



# WIRE TRANSFER REQUEST

Code word \_\_\_\_\_

## MEMBER INFORMATION

Date: \_\_\_\_\_

Time: \_\_\_\_\_ a.m. or p.m.

Member Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Amount of Fedwire Transfer: \$ \_\_\_\_\_

Phone #: \_\_\_\_\_

Amount of Fee: \$ \_\_\_\_\_

USA (\$15) International (\$30)

Total Amount to be Debited: \$ \_\_\_\_\_

## WIRE TRANSFER INSTRUCTIONS

**WIRE TO:** Financial Institution Name: \_\_\_\_\_  
Financial Institution Address: \_\_\_\_\_  
City, State, Branch: \_\_\_\_\_  
Financial Institution ABA/Routing No: \_\_\_\_\_  
Financial Institution Phone Number: \_\_\_\_\_ ( ) - \_\_\_\_\_

**CREDIT TO:** Name/FI: \_\_\_\_\_  
Account Number: \_\_\_\_\_

**FURTHER CREDIT TO:** Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_

**Miscellaneous Information or Instructions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## MEMBER SIGNATURE AND AUTHORIZATION

I authorize Day Air Credit Union, Inc. to transfer the amount (Total Amount to be Debited) from my designated account based on the Wire Transfer Instructions I have dictated above. I verify all information provided is correct. I understand Day Air Credit Union is not responsible for any monetary loss that I may incur with regard to this wire transfer due to inaccurate information. I further understand wires received after 1pm will be processed on the next business day.

Signature of Member \_\_\_\_\_

Date \_\_\_\_\_

Keyed by: \_\_\_\_\_ Transmitted by: \_\_\_\_\_ Time: \_\_\_\_\_

Verified by: \_\_\_\_\_ Source used for verification: \_\_\_\_\_ (Signature card, loan file, IRA file)

*If you have questions, please call: 937-643-2160 or 888-329-2472*

You may fax this request to: 937-297-4671. You may also email your question to: [mail@dayair.org](mailto:mail@dayair.org).